



Adventure Club
Site Assistant Application Spring 2018

Personal Data						
Name:			Cell Phone #:			
School Address:			City:	State:	Zip Code:	
Permanent Address:			City:	State:	Zip Code:	
Alternate Phone #:			Email Address:			
Are you a MIZZOU student?	If yes, what is your student ID #:		Do you have forms of ID in Columbia for hiring purposes (ex. Driver's license and Social Security Card): If not, please take steps to get them as you will need them if hired.			
Do you have another campus job?		If yes, what department & how many hours?		Will you continue to work for this department if hired for Adventure Club?		
Skills and Achievement						
Degree Pursuing:		# of Hours Completed:		Anticipated Graduation Date:		
Honors, Awards or Leadership Positions Held:						
Current Certifications (CPR/First Aid, Life Guard, Etc.):						
Previous Employment						
Employment Period	Company's Name & Address	Supervisor's Name	Phone #	Job Title & Responsibilities	Reason for Leaving	May We Contact the Employer for a Reference?
General Information						
Adventure Club staff are expected to work the Columbia Public School calendar, even when MU is not in session. For the Spring Semester, staff are expected to work after finals week, May 14th through the last day of school, currently May 18th.						
Do you have any conflicts that would prevent you from meeting this expectation? If yes, please explain.				Are you legally authorized to work in the United States?		Are you 18 or older?
How did you hear about this job?	Name of Friend/Acquaintance	MU Announcement	COE Email	Hire Mizzou	Other	
I authorize the investigation of all matters contained in this application, certify that all statements made by me on this application are correct to the best of my knowledge and belief, and agree that if any misrepresentation has been made by me herein, or if the results of such an investigation are not satisfactory, an offer of employment made may be withdrawn, or my employment may be terminated without any obligation or liability to me other than payment at the rate agreed upon for services actually performed if I have been employed. I authorize my former employers, educational institutions and other individuals to give information concerning me, whether or not it is on their records, and I release them and their companies from any liability whatsoever. I understand that Adventure Club may terminate me at any time for any reason, with or without notice. In the event of employment, I agree to abide by all present and subsequently issued policies, procedures and rules of Adventure Club.						
Applicant's Signature (Electronic or Written)					Date	
NOTICE OF NONDISCRIMINATION - Per Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, the University does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, age, disability, or status as disabled veteran or veteran of the Vietnam Era. Any person having inquiries concerning the University of Missouri's compliance with these regulations is directed to contact the campus Affirmative Action representative or the Assistant Secretary of Civil Rights, U.S. Department of Education. Inquiries should be directed to the University of Missouri-Columbia, Affirmative Action Office. 573-882-4256.						



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Availability			
Name:		Cell Phone #:	
Email Address:			

PLEASE FOLLOW THESE INSTRUCTIONS WHEN COMPLETING FORM

- Below, please indicate the shifts you are available to work for each tier section.**
 - Shifts are 6:40-7:25am and 2:25-6:00pm at Battle, Benton, Lee, Midway, New Haven, Ridgeway, Rock Bridge and Two Mile.
 - Shifts are 6:40-8:05am and 3:00-6:00pm at Alpha Hart Lewis, Beulah, Blue Ridge, Cedar Ridge, Derby Ridge, Fairview, Grant, Mill Creek, Parkade, Paxton Keeley, Russell, Shepard, and West.
 - Shifts remain the same for the entire semester.
 - You will be placed at the school that best fits your availability and needs of the school.
- Actual shifts may vary from what you requested. We will try to honor your request as best as possible.

Please Check the box for Each Shift You Are Available for Tier 1 Schools. Availability for Battle, Benton, Lee, Midway, New Haven, Ridgeway, Rock Bridge and Two Mile,					
	Monday	Tuesday	Wednesday	Thursday	Friday
6:40-7:25am					
2:25/2:40-6:00pm					

Please Check the Box for Each Shift You Are Available for Tier II Schools. Availability for Alpha Hart Lewis, Beulah, Blue Ridge, Cedar Ridge, Derby Ridge, Fairview, Grant, Mill Creek, Parkade, Paxton Keeley, Russell, Shepard, and West.					
	Monday	Tuesday	Wednesday	Thursday	Friday
6:40-8:05am					
3:00-6:00pm					

Of the 10 shifts available (5 morning and 5 afternoon), how many shifts would you like to work each week?	
Most schools require reliable transportation. Do you have reliable transportation options?	
Indicate one of the following.	My Availability Is Firm My Availability Will Likely Change
If your availability will likely change, please indicate at date it will be firm.	